



POLICE DEPARTMENT

CITY OF  
**PALO  
ALTO**

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March 27, 2019

**City of Palo Alto Web Portal**

Ms. Caroline Haskins

[70579-06307606@requests.muckrock.com](mailto:70579-06307606@requests.muckrock.com)

**RE: California Public Records Act Request Dated March 17, 2019 – W001678-031719**

Dear Ms. Caroline Haskins,

This letter is in response to your California Public Records Act (CPRA) request dated March 17, 2019 in which you request certain records maintained by the City of Palo Alto relating to Palantir information pursuant to the California Public Records Act, Cal. Gov't Code §§ 6250 et seq.

**Records Request 1:**

*"Any software and algorithms developed for the implementation of the program. I'm particularly interested in any algorithms that have a public policy outcome, such as providing guidance on a policy or an assessment of an individual. More generally, I would like any software that was developed by or with, given to, used by, purchased or licensed to this agency for implementation of the above referenced program. This would include original source code, any compiled binaries (also known as executables), spreadsheets, program scripts, and other digital materials used to calculate any data in the above program. It would also include the input training data for machine learning algorithms. Collectively, these responsive materials will be referred to as "the software" in the following paragraphs."*

**Response to Request 1:**

The City has no responsive documents to your request. The Palo Alto Police Department no longer contributes any data to Palantir.

**Records Request 2:**

*"All instructional materials, presentations and presentation materials (including recorded video and audio, PowerPoint files, prepared remarks, and slides formats), and other guidance on the use of "the software." This includes any notes taking during meetings that discussed the use of the software, any explanations (whether internally or externally generated) of how the software works, and any other document that has been used to help explain the use of "the software" to any party, including internal documentation, public relations materials, and executive summaries. This also includes any description of input and output data fields that will aid in understanding the type of information that is submitted to the software, and that is produced by the software."*

**Response to Request 2:**

The City has no responsive documents to your request.

**Records Request 3:**

*"A copy of any privacy impact assessments, use policies, standard operating procedures, data retention policies, legal opinions, warranties, non-disclosure agreements, contracts, liability waivers, insurance agreements, Requests for Proposals, Responses to Requests for Proposal, Memorandums of Understanding, Letters of Interest, usage policies, or informal agreements that reference "the software" or otherwise guide its use or the relationship between this agency and the provider or developer of the software."*

**Response to Request 3:**

The City has located responsive document to your request and have uploaded the .pdf within the Gov/QA site for you to please download.

**Records Request 4:**

*"A copy of any funding opportunity announcements, grant applications and grantor status/progress reports, reports to legislative bodies, annual reports that mention the use of the Software, as well as audit records, including but not limited to security audits of the software, misuse reports, and reports to oversight bodies."*

**Response to Request 4:**

The City of Palo Alto has no responsive documents to your request.

**Records Request 5:**

*"A copy of any validation studies conducted with respect to the program or with respect to any software or algorithms used in connection with the program, and a copy of any records pertaining to inquiries for the need of validation studies, or discussion of potential or actual validation studies. By "validation study," I mean any study designed to assess how accurate the program is in predicting what it is supposed to predict, or to assess whether the program may err in the direction of either under- or overestimating likelihoods or predicted outcomes, or may produce any results that are biased or unexpected in any way."*

**Response to Request 5:**

The City of Palo Alto has no responsive documents to your request.

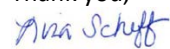
**Records Request 6:**

*"For the aspects of the software that require an input, for example, to compute a value, we request a copy of the five most recent sets of data that were used for input, as well as the five most recent outputs of the software, in whatever their native format is. If these inputs or outputs include exempt information, we ask that you exempt only that information which is specifically exempted from law and provide the other material."*

**Response to Request 6:**

The City of Palo Alto has no responsive documents to your request.

Thank you,



Lisa Scheff

Public Safety Program Manager/Records

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